



Winwick CE Primary School
Myddleton Lane, Winwick
Warrington, WA2 8LQ
email: winwick_primary@sch.warrington.gov.uk
Telephone: (01925) 630995

RECEPTION NEW STARTER WELCOME LETTER 2025

Dear Parents/ Carers,

We are thrilled to hear from Warrington Borough Council that your child has been allocated a place in our **September 2025 Reception class**. We hope that they will have a happy and successful time at our school and we look forward to welcoming you all into the community of Winwick Church of England Primary School.

Starting school is a very exciting time but can also be quite stressful; we wish to make it as easy and straightforward as possible for you and your child. For lots of information on our uniform, school lunches/ snack money, after school and breakfast clubs etc. please visit our school website and see the New Reception section, as well as finding other key information. If you require a hard copy of any documentation, or cannot find something you need, please email the school office to organise getting this to you or answering any questions winwick_primary@sch.warrington.gov.uk

During the next term, we will be inviting your child into school for transition days, as well as inviting you to a welcome meeting which will be held in the school hall. In addition, we would also like to hold Teddy Bear's Picnic towards the end of the summer term which will give you another opportunity to meet school staff and other parents. We will also be holding some additional Stay and Play sessions at school, which you are welcome to attend too.

We will be contacting your child's nursery setting (where applicable) and talking with their Key workers to discuss how your child learns and see how well they are doing on their Development Matters Framework. As well as this, we will be visiting most children at home; meeting you and your child in their home environment is really beneficial to us as this is where they are usually most at ease and where we often find out most about your child, you as parents and your wider family. All of these activities combined really help us to get a whole picture of your child and enable us to nurture and support them to the very best when they start with us at the beginning of the year. From our experience, the more we know about your child, and the family, the easier the transition is into school.

What to do next...

Usually, we send lots of letters and forms to be completed with this welcome letter from the team. We would like you to access these from our website directly under the **New to Reception 2025-26** tab. You can then download these, complete them electronically and return to us via email on winwick_primary@sch.warrington.gov.uk. Paper copies are available from the school office if you would prefer.

Within your return email, we need you to state your name, your child's name, the best phone number to contact you on and the preferred email address you would like us to use moving forward. Attach the completed: Data Collection Form; Consent Form; Home/ school agreement form; and Link Club form (if needed), and we can get everything ready behind the scenes for your child to start with us. These completed forms and relevant information need to be emailed to school by **Thursday 15th May 2025** please. Also, if your child has any additional needs, or you think they may struggle with the transition, please note down anything that also may be relevant. If you cannot do any of this, please email us and we will endeavour to organise something with you individually.

'In God's love, aspire and achieve to be the best'
1 Corinthians 16:14 'Do everything in love.'





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If you wish to order any of our branded uniform ready for September then visit the Touchline website and the Uniform Order form can be completed online; a link can be found in the uniform section of our school website. Alternatively, you can purchase unbranded uniform for your child from alternative suppliers.

What will happen between now and the first few weeks in September?

Tuesday 17th June 2025, 5pm – New Reception 2025 Welcome Meeting

A chance for you as parents to visit our school and to find out any further information or get any questions answered. This is a formal meeting for adults only. A member of the Winwick team will be in touch once we have received your forms to book you onto the meeting. If you cannot make the meeting then please do not worry as all information will be placed on the school website. If possible, we ask that a maximum of two adults attend per family and no children attend.

Nursery Visits

If your child is currently attending nursery, our Reception Team will liaise with the nursery to arrange to complete a nursery visit to find out more about your child and their current progress to support their transition into Winwick. If your child has any additional needs, we will also liaise with the nursery to set up a meeting with our Reception Teacher and our SENDCo (Special Educational Needs Co-ordinator).

Weeks Commencing Monday 23rd June and Monday 30th June – Home Visits

Home visits for some children. We recognise that, for some children, they may benefit from our Reception Team meeting them in a setting where they feel most comfortable. If this is something that you feel would be beneficial for your child, you will be given the opportunity to make an appointment during the 'Welcome to Winwick' meeting where our Reception Teacher/Teaching Assistant can arrange a date to visit your child in their home setting. If you do not attend the Welcome Meeting, then we will contact you to make an appointment over the phone if this is something you would like us to do. This may be beneficial if your child has additional needs to enable more time to be spent discussing these before your child joins us in September.

Monday 30th June, 9.15am-9.45am – Stay and Play: Welcome Session

You are invited to join us in the school hall from 9.15-9.45am to have an opportunity to meet together as children and parents of our new Reception class before they start their Transition Days this week. Please arrive at the school entrance for 9.15am. For this session, adults will stay with the children.

Transition Days: Please make sure your child has a water bottle with them that has their name clearly labelled. You are welcome to send your child in with a healthy snack. If the weather is hot, please ensure your child is wearing sun cream and suitable clothing to wear for playing in our outdoor classroom. If the weather is colder, please make sure they have a jacket with them. You may also wish to send in a bag that is labelled with your child's name which contains a change of clothing, just in case it is needed.

Thursday 3rd July – Transition Day

Children to come and spend time in their classrooms with their new teachers and meet their new friends.

9:30am – 11:30am

Entrance and pick up will be via the main front door to school.

Friday 4th July – Transition Day

Children to come and spend time in their classrooms with their new teachers and meet their new friends.

9:30am – 11:30am

Entrance and pick up will be via the main front door to school.

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Tuesday 8th July, 9.15am-9.45am – Teddy Bear’s Picnic Stay and Play (Additional Optional Session)

Additional ‘Stay and Play’ activity session for all our new Reception children. You are invited to join us in the school hall from 9.15-9.45am to have a further opportunity to meet together as children and parents of our new Reception class. Please bring your teddy bear along.

Tuesday 15th July, 9.15am-9.45am – Stay and Play Session (Additional Optional Session)

Additional ‘Stay and Play’ activity session for all our new Reception children. You are invited to join us in the school hall from 9.15-9.45am to have a further opportunity to meet together as children and parents of our new Reception class. During the session, the children will go down to our Reception classroom with our staff and parents will be able to have some time in the hall where staff will be available to answer any final questions that you may have in advance of September.

If your child has any additional needs and would benefit from some further transition support in advance of September, please speak to a member of the team at our welcome meeting, or contact our school office, and we will be happy to arrange this for you.

Week 1: Wednesday 3rd September –Thursday 4th September

All children 8.45am – 11.30am.

Drop off at Reception door on the playground. Pick up via the main front door.

Week 1: Friday 5th September

All children 8.45am – 1pm – children to stay for lunch.

Drop off at Reception door on the playground. Pick up via the main front door.

Week 2: Monday 8th September

All children to start full time: 8.45am until 3.15pm. Drop off/pick up on the playground at the Reception door.

On behalf of the whole Winwick CE team, we look forward to meeting you and your child very soon and urge you to get in touch via email if there is anything at all you wish to clarify or any questions you have.

Kindest regards,

L.Duckett

Mrs Laura Duckett
Headteacher

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