**CONSENT FORM – PUPIL PERSONAL DATA**

During your child’s time with us, we will gather information about their family which we will use for various purposes. A Privacy Notice has been provided to you in relation to the use of this information, which is also available on the school website.

There are some things that we cannot do unless you tell us that we can. We have set these out in the tables attached. Please could you read this form very carefully and tick the appropriate options. This will let us know which of these things you are happy for us to do, and which you are not.

If you are not happy for us to do any of the things in the tables attached then this will not affect your child’s place at the School. You are completely free to refuse to provide your consent to any of these things. You do not have to provide reasons for refusing your consent, but we are happy for you to give us additional information, if you choose to, so that we understand any concerns that you have and can take appropriate steps where necessary.

**Photographs and Videos**

Some of the information in the attached tables includes photographs and videos of your child. We assure you that we take very seriously the issue of potential misuse of photographs and videos of our pupils, and only use photographs on our newsletters, within the school building for work within the classrooms and on our website. We ensure that all photographs are taken on school equipment and are kept on a central folder on secure devices which are password protected. No photograph of any child is shared with any external companies without parental permission.

The School may provide photographs and videos to the media, or the School may be visited by the media who will take videos and photographs. When these have been submitted to or taken by the media the School has no control over these.

|  |  |
| --- | --- |
| **Pupil’s Full Name:** |  |
| **Pupil’s Date of Birth:** |  |

**Academic and Informative**

|  |  |  |
| --- | --- | --- |
| **In order to make use of online teaching tools e.g. Google Classroom, Sumdog, Reading Plus etc. and to generate logins for all these companies who provide online learning tools. I consent for Winwick CE School to share my child’s:** | **Yes** | **No** |
| Name |  |  |
| Year Group |  |  |
| **In order to complete academic assessments, I agree that the school can share my child’s:** | **Yes** | **No** |
| Name |  |  |
| Year Group |  |  |
| **To share information and news with parents on websites/apps such as School Ping, Arbor, Google Classroom etc. I consent to the school using mine/my child’s** | **Yes** | **No** |
| Name |  |  |
| Contact Details |  |  |

**Celebrating Your Child’s Achievements and Reporting on Events**

As a school, we are very proud of the achievements of all of our pupils, and we want to be able to celebrate these achievements both within the school and with others through a range of different formats. We may also want to report on significant events which involve our pupils, such as visits from dignitaries and other events. This will involve providing information about involvement in certain activities such as performances and sports.

|  |  |  |
| --- | --- | --- |
| **In order to celebrate my child’s achievements, I consent for Winwick CE Primary School to use:** | **Yes** | **No** |
| Photographs of my child |  |  |
| Videos of my child |  |  |
| **The following information may be used with the above:** | **Yes** | **No** |
| Name |  |  |
| Year group |  |  |
| **I consent for the information selected above to be used:** | **Yes** | **No** |
| On internal screens which may also be viewed by visitors to the school site and/or on internal notice boards |  |  |
| On the School intranet |  |  |
| On the School website |  |  |
| On the School social media sites |  |  |
| In local news media – newspapers, social media, websites and television |  |  |
| In national news media – newspapers, social media, websites and television |  |  |

**Promoting the School**

We want to be able to promote the school to attract new pupils, and to show the quality of the school, learning and events that take place. As part of this, we want to be able to use photographs and videos of our pupils in promotional material. This will include our prospectus, newsletters, social media sites and the school website.

|  |  |  |
| --- | --- | --- |
| **I consent to the information selected below to be used for the purpose of promoting the School:** | **Yes** | **No** |
| Photographs of my child |  |  |
| Videos of my child |  |  |
| **The following information may be used with the above:** | **Yes** | **No** |
| Name |  |  |
| Year Group |  |  |
| **I am consent to the information selected above to be used:** | **Yes** | **No** |
| On the School Website |  |  |
| In the School Prospectus |  |  |
| On leaflets/posters advertising the School |  |  |
| On Google Classroom (enclosed learning space accessible only to our school community) |  |  |
| On social media sites |  |  |

You may change your mind in relation to any of the consents that you have provided at any time. This includes withdrawing your consent to anything that you have agreed to here.

To withdraw your consent to any of the above, or otherwise amend your position, please write to us at:

The School Office, Winwick CE Primary School, Myddleton lane, Winwick, Warrington WA2 8LQ Or contact our Data Protection Officer (School Business Manager).

This consent will otherwise continue until your child leaves the School.

**Signed:**

**Name:**

**Date:**