

Winwick CE Primary School



'In God's love,
aspire and
achieve to be
the best.'

PROSPECTUS 2017/ 2018



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Email address	winwick_primary@warrington.gov.uk
Website address	https://winwick.eschools.co.uk
Type of school	Primary (4-11)
Number on roll	198 (September 2017)
Executive Headteacher	Mrs Sue Dymond
Deputy Headteacher	Mrs Laura Duckett
Chair of Governors	Mrs Jackie Neal



Our main aim for all the children who come to Winwick is for them to 'Learn, love and live in the Family of God'. We want our children to discover new interests by offering a range of activities and experiences. Through our creative curriculum, comprehensive programme of trips and visits and a wide selection of clubs, children at Winwick tell us how much they enjoy school.

We continue to achieve good academic results with the basics taught through topics designed to inspire, motivate and bring learning to life. Our commitment to the arts is demonstrated through the children's participation in annual concerts and performances. The vibrant displays in the corridors not only celebrate the children's work, but also act as a platform for showcasing talent.

At Winwick, you will find a dedicated, hardworking staff team, ably supported by a committed and experienced Local Governing Body. Our Parent and Friends Association continue to raise sums of money through Christmas Fairs, Pupil Discos, plus different events each year.

Choosing the right school for your child is an important decision; if you wish to find out more about our Values and Ethos please look through the school website or why not take the time to come and see how much Winwick has to offer by visiting us!

Mrs Sue Dymond
Executive Headteacher



Mission Statement

In God's love, aspire and achieve to be the best

This school serves the immediate and wider community by:

- Providing a high quality of education grounded firmly in the principles of the Christian Faith and by providing high standards of teaching, and thereby learning experiences, for all children, ensuring equality of access to all subjects of the National Curriculum.
- Teaching and educating its pupils in an environment of Christian care and concern for others and for all that God has created.
- Setting high but realistic standards of discipline to which all pupils adhere.
- Setting clear targets for continuous development and improvement, ensuring that all pupils benefit from high standards of teaching and learning.
- Providing a lively and stimulating learning environment which enables children to access good quality resources for learning, inspires them to want to learn and encourages them to value the opportunities provided for them.
- Establishing a caring, secure environment in which all pupils, and all adults connected with school, feel a genuine sense of worth from the contribution that they make to school.
- Promoting in children a sense of care for themselves, their families, friends and schoolmates and for their immediate and wider community and environment.
- Maintaining and further promoting a worthwhile and productive partnership with parents.
- Maintaining and further developing the positive place that the school has as an integral part of the community.
- Creating a sense of worth or 'feel good' factor in the school, so that each individual develops confidence in themselves, in their teachers and adult helpers, in what they do and learn and about their school.

“Winwick is a highly caring and distinctively Christian school where children make good progress and achieve well. A shared understanding amongst all members of the school family of their mission statement, ‘Learning, Loving, Living in the family of God,’ underpins the school’s success. The attention given to all aspects of school life, no matter how small and seemingly insignificant, ensures that barriers to learning and emotional well-being are quickly addressed.” (SIAMS 2016)



"I like that all the staff help pupils if they are struggling or need someone to talk to. All pupils are kind to each other and look after each other. We even have Play Leaders and Buddies for our younger children."

Holly B, Year 5 Pupil Survey July 2017

Safeguarding Statement

We recognise our moral and statutory responsibility to safeguard and promote the welfare of all children. We work to provide a safe and welcoming environment where children are respected and valued. We are alert to signs of abuse and neglect and follow procedures to ensure that children receive support, protection and justice. All members of staff and volunteers are subject to Disclosure and Barring Service checks along with other relevant employment checks.

The school Safeguarding and Child Protection Policies are available on our website or ask at the school office for a copy.

The school's designated Safeguarding Lead is Mrs Sue Dymond.



Code of Conduct and Home School Agreement

The children of the school will:

- feel safe.
- be happy and caring of others.
- be well motivated, keen to learn and will show initiative.
- be independent.
- be polite and show respect to others and the environment, being aware of sustainability
- enjoy a variety of extra-curricular activities.
- have healthy lifestyles
- celebrate their individuality but recognise that they share the same values as other children.

The staff of the school will:

- be well trained and supported in their professional development.
 - be friendly and welcoming.
 - be well prepared to meet the individual needs of the children and ensure that they develop to achieve their full potential.
 - create a positive ethos.
 - help the children to become lifelong learners.
 - follow school policies.
-



The parents of the school will be:

- well informed about the attainment and achievements of their child within school.
- encouraged to develop their child's skills in home learning and to assist, where possible, with learning activities within school.
- Supportive of the school's efforts to promote healthy lifestyles.
- welcomed and encouraged to provide support within school.

The governors will:

- set the strategic direction of the school with the Headteacher.
- monitor and evaluate the performance of the school, always seeking to build on strengths and address any areas for development.

The school environment will be:

- orderly and creative.
- used to its full potential.
- encouraging an atmosphere of learning with good displays and classrooms that are well resourced.



Meet the team at Winwick CE...

	NAME	ROLE/ RESPONSIBILITY	SPECIFIC ROLE
Governing Body	Mrs J Neal	Chair/PCC representative	Chair of Governors/ Headteachers Performance Management/ Safeguarding Lead
	Mr D Rees	Vice Chair/ Parent Governor	Assessment Lead
	Rev. Canon June Steventon	PCC representative	Chair of Admissions Committee/ RE, Spirituality & PSHE Lead
	Mrs Sue Dymond	Executive Headteacher	
	Mrs Laura Duckett	Deputy Headteacher/ Co-opted	Clerk to Pay/ Admissions Committees
	Mrs S Gordon	Staff representative	Health and Safety Lead
	Mrs C Jenkinson	Co-opted	Training Lead
	Mr R Westerbeek	Parent Governor	IT Computing Lead/ Finance Lead
	Mrs C Fenerty	LA nominee	SEN & Pupil Premium Champion
	Mrs L Whitfield	PCC representative	HR Lead/ Recruitment Lead
	Mrs A Lacey	PCC representative	Headteacher Performance Management/ PE Lead/ EYFS Lead
	Mrs S Battye	PCC representative	Behaviour Lead
	Mrs P Johnson	PCC representative	Assessment Lead
	VACANCY	PCC representative	
Teaching Staff	Mrs L Duckett	Deputy Headteacher/ Year 2	Assessment lead/ English& Maths lead/ Health and Safety & Educational Visits/School Council
	Mrs J Dalzell	Reception	Safeguarding/ RE & PSHE lead/ Mentor for students
	Mrs A Gordon	Year 1	Science Lead
	Mrs J Raby/ Mrs J Knapp	Year 3	Geography/ History lead & Art/ DT lead
	Mr E Blake	Year 4	IT Lead
	Miss G Allen	Year 5	PE Lead/ Mentor for students lead
	Mrs C Farrell	Year 6	SEND/CO
	Mr Lewis Perrin	Sports Apprentice	PE/ Tournament Lead
	Mrs Ann Knight	Management Cover (Deputy)	French Lead
	Mrs R McDougall	Music teacher	Music Lead
	Madame Woodroffe	French teacher	French Teacher



Meet the team...

Support Staff	Miss H Kenyon	EYFS	Outdoor area lead
	Mrs J Jervis	Intervention Support	English and Maths resources
	Mrs S Gordon	Intervention Support/ Class support Year 1	Staff Governor/ Phonics resources
	Mrs J Mumford	1:1	RE reflection area display/ Pic collages half termly/ Year book
	Miss S King	1:1	IT Technology Support
	Mrs J Mills	1:1	Nurture Lead/ Playtime & lunchtime lead
	Mrs S Dudley	Intervention Support	Upstairs central area/ intervention room
	Mrs C Jenkinson	Intervention Support	First Aid lead/ Defib coordinator/ Co-opted Governor
	Mrs J Desborough	1:1	SEN support
Wrap around care	Mrs V Hanson	Cook in charge – Direct Services	
	Mrs J Shaw	Cook	
	Mrs Kath Cookson	Midday Assistant	
	Mrs S Chitalker	Midday Assistant	
	Miss S King	Midday Assistant	
	Mrs D Foster	After School Club/ Breakfast Club Lead	
	Mrs D Hansley	ASC	
	Miss A Williams	ASC	
	Mrs Maudsley	ASC	
Office/ Cleaning	Mrs A Cameron	Office	
	Mrs E Rees	Admin Assistant	Safeguarding team member for attendance
	Mr S Corey	Caretaker	
	Mrs W Swift	Cleaner	
	Mrs S Healey	Cleaner	



Curriculum

Winwick CE Primary School aims to provide a high quality teaching and learning environment in order that the children will develop academically, socially, physically and morally to their full potential.

“The curriculum is broad and balanced, meets pupils’ needs and aspirations well and prepares them for life in modern Britain. The curriculum is enriched by modern foreign languages and drama, as well as themed days and events organised with the Church and the local community. Pupils also benefit from a range of trips and educational visits which extend their learning beyond the classroom.”

Ofsted October 2014

The school endeavors to offer a broad, balanced, challenging curriculum, which emphasises the central importance of reading, writing and mathematics. A wide range of extra-curricular activities and after school clubs enrich school life and are an important aspect of the school.



“To see the progress made by my child since joining Winwick has made us very proud. We are truly thankful for the interventions which have been put in place and the nurturing teacher and teaching assistants who have supported him.”

Year 5 Parent, Parental Survey July 2017



Foundation Stage Curriculum

We ensure a good mix of indoor and outdoor continuous provision takes place and that the children learn through play activities. The early learning goals set out what most children are expected to achieve by the end of their year in Reception.

Early Learning Goals



Personal, Social and Emotional Development. Your child will learn to be self-confident, take an interest in things, know what their own needs are, tell the difference between right and wrong, and be able to dress and undress.
Communication, Language and Literacy. Your child will learn to talk confidently and clearly, enjoying stories, songs and poems, hearing and saying sounds, and linking them to the alphabet. They will read and write some familiar words and learn to hold and use a pencil.
Mathematical Development. Your child will develop an understanding of maths through stories, songs, games and imaginative play. They will become comfortable with numbers in practical activities, involving adding, subtracting and sharing. They will also understand ideas such as 'heavier than' or 'bigger than' when dealing with concepts involving shape, space and measuring.
Knowledge and understanding of the world. Your child will explore and find out about the world around them and everyday technology and learn what it is used for. They will find out about different cultures and beliefs.
Physical development. Your child will learn to move confidently, controlling their body and handling equipment.
Creative development. Your child will be taught to use their senses as they explore colours and shapes in art and design. They will experience music making and dance, as well as story telling and role play.

Children who achieve these goals before the end of their year in Reception will automatically move on to the National Curriculum for Key Stage 1.



Teaching and Learning: The Curriculum

English

The school is proud of its record of success in teaching young children to read and enjoy books. We use Letters and Sounds to teach phonics and have a wide range of reading scheme books that are used by the children. These are carefully graded at various levels so that a child is reading a range of books appropriate to their ability. Reading skills are further developed in KS2. Our SATs results over time are above the national and local average and indicate that the children leave the school with an excellent range of reading skills in readiness for the next phase of their education. The school also seeks to provide numerous opportunities for the children to develop confidence in speaking and attentiveness in listening. From the earliest stages children are encouraged to present work neatly and to pay attention to spelling. A wide variety of writing tasks are planned, the purpose of which is to allow children to express themselves confidently and coherently. Again our excellent results in writing reflect the enthusiasm our children have for writing.

Mathematics

Our maths lessons encourage children to develop reasoning and problem solving in order for them to love the subject and be able to use it in everyday life. We give the opportunity for pupils to work together, discuss and model their methods in order for them to have a secure grasp of the concepts. We have SAT results that are above the national and local average and within lessons we ensure that the needs of all children are met through challenge and support.

Science

Through our teaching of Science we aim to challenge, excite and encourage the natural curiosity and love that children have for the subject. We combine the essential principles and processes of Science with the application of skills in a practical way. This subject is taught during the early years, primarily via a topic-based approach. In later years, Science is increasingly taught as a separate subject, with an emphasis on practical investigative work. We have Science ambassadors, children from Year 5 & 6 who monitor the teaching and learning of Science in the younger age classes.

Computing

Computing has a high profile in national and local Government Policy and at Winwick we teach it as a discrete subject as well as to support other work across the curriculum. We have invested a lot of money in our ICT equipment in recent years, with portable ipads and apple macs



available to all. Much of the IT equipment is used in the mornings to support individual and groups of children who require additional support. This enables them to use specific programmes which suit their individual need. The PTfA have helped enormously raising money to continue our investment. IT is used to support work across the curriculum and as such is very important.

PE

The school possesses excellent PE facilities and the subject is viewed as an essential part of every child's education. The leisure centre playing field is spacious and means that we are able to offer the children a wide range of games and athletic activities. Visiting coaches and our apprentice take classes in football, gymnastics, rugby league and many more sports during the year. Children from Years 3&4 receive swimming instruction at our nearby pool. The children are able to participate in a wide range of extra-curricular activities which is run by the Warrington Sports Company, our apprentice and skilled members of staff.

Music

All children are taught music in line with National Curriculum guidelines. Extra individual or group tuition is also available for pupils in Year 4. Groups of children from years 2 upwards are offered tuition in brass and woodwind instruments by music teachers. We have a dedicated music teacher to deliver the curriculum across the whole school. The school choir is open to all children and is very popular. The choir and musicians give an annual concert and perform in and around many venues in Warrington. They choir perform as part of the Young Voices each year in Manchester.

Art

We are extremely proud of our artistic abilities at Winwick and the children love their art exhibition which takes place each year at the Warrington Museum with many other local schools. Children are taught to use a wide range of materials and produce an excellent standard of work. We liaise with local galleries and often go on school trips to develop their love and appreciation of art. The school has received the prestigious Arts Mark award.

Design Technology

Children in both Key Stages design and make a variety of vehicles, models, foods and textiles using a wide variety of tools and materials.

Geography

Children use maps and aerial photographs to support their work and use the local environment around us to develop their skills.



History

Younger pupils learn about their own history and that of their families. As pupils progress they study topics such as The Romans, The Greeks and WW1. Outside visits and visiting speakers to the school support their learning. Children enjoy a Historical Dress Up Day in the Autumn Term where they come to school dressed in their era. This helps to develop knowledge of chronology.

Design Technology, Art, Geography and History are linked closely to other subjects as part of the cross curricular work that takes place in the school.

Religious Education & Worship

Winwick is a Church of England (Aided) School, and as such we have a strong emphasis on Christianity in our Religious Education lessons. Children are also taught about other major world faiths. The school is inclusive and admits children from other denominations and faiths. Provisions can be made for children to be withdrawn from Religious Education if their parents wish.

Worship assemblies are held daily and include hymns, prayers and lessons based on the principles of the Christian Faith. In school we promote Christian values: friendship, courage, forgiveness, truth, trust, respect and responsibility. Parents are invited to church services the children are actively involved in.

French

We teach French from Reception to Year 6 focusing on everyday language and conversational work. This is delivered by a specialist language teacher. Teaching staff work alongside developing their own foreign language skills in order for the teaching to continue incidentally during the course of the week. As the children progress through school they are encouraged to develop reading and writing skills in French.



Special Educational Needs (SEN)

‘Carefully tailored support for pupils with special educational needs and disadvantaged pupils enables them to make good progress and to participate fully in activities.’ Ofsted October 2014

Children with learning difficulties are taught on a regular basis, according to their needs. The school attempts to cater for all individual needs in normal classroom situations. Children who require extra support are put on individual programmes and the school deploys its teaching assistants on a flexible basis according to the needs of the pupils. The School’s Special Needs Co-ordinator is Mrs Farrell.

Our personalised learning programme, recorded on our computerized tracking system complements our SEN provision.

Children with education and health care plans are provided with extra assistance according to their requirements as outlined in their statements.

On occasions specialist staff, from the Local Authority, visit the school to give support to those children who may have specific learning issues.

We follow the special needs code of practice. This is available on our website alongside the Early Help Offer.

Children with disabilities

We are an inclusive school and admit pupils to our school with a variety of needs. The school has facilities such as ramps and a disabled toilet, to cater for pupils with physical disabilities.

The school has an accessibility plan to increase access, for those with disabilities to the school, to ensure that these pupils are not being treated less favourably than other pupils. We have good working relationships with different agencies which ensure that our pupils receive the very best support and that our staff are well trained in carrying out their specialist roles with these pupil.



Extra-Curricular Activities 2017/2018

	HT1	HT2	HT3	HT4	HT5	HT6
Mon	Football KS2: Sports Coach Cookery KS1: Jo Dalzell & Sue Gordon Problem solving Lunchtime Club: KS2 Jane Jervis	Rugby KS2: Sports Coach Art KS1: Jill Mumford & Caroline Jenkinson	Basketball KS2: Sports Coach Science KS1: Angela Gordon Problem solving Lunchtime Club: KS1 Jane Jervis	Netball KS2: Sports Coach IT/ Computing KS1: Clare Farrell & Stacey King	Athletics KS2: Sports Coach French KS1: Jan Raby	Tennis KS2: Sports Coach Gardening KS1: Ann Knight
Tues	Football KS1: Sports Coach Performing Arts Club KS2: Laura Duckett & Hannah Kenyon	Ball skills KS1: Sports Coach Performing Arts Club KS2: Laura Duckett & Hannah Kenyon	Handball KS1: Sports Coach Cookery KS2: Jo Dalzell & Sue Gordon	Ball skills KS1: Sports Coach Art KS2: Jill Mumford & Caroline Jenkinson	Athletics KS1: Sports Coach IT/ Computing KS2: Clare Farrell & Stacey King	Multi sports EYFS: Sports Coach Gardening Club KS2: Edward Blake
Wed	Choir: Y2-Y6 RMcD Multi-Sports KS1: WSA Ukulele Lunchtime Club: KS2 Mrs Fance	Choir: Y2-Y6 RMcD Football KS2: WSA Ukulele Lunchtime Club: KS1 Mrs Fance	Choir: Y2-Y6 RMcD Football KS1: WSA Ukulele Lunchtime Club: KS2 Mrs Fance	Choir: Y2-Y6 RMcD Dodgeball KS1: WSA Ukulele Lunchtime Club: KS1 Mrs Fance	Choir: Y2-Y6 RMcD Hockey KS2: WSA Ukulele Lunchtime Club: KS2 Mrs Fance	Choir: Y2-Y6 RMcD Athletics KS2: WSA Ukulele Lunchtime Club: KS1 Mrs Fance
Thurs	Dodgeball KS2: Sports Coach	Dodgeball KS1: Sports Coach Book club KS2: Julieanne Knapp & Sara Dudley	Badminton KS2: Sports Coach Book club KS1: Julieanne Knapp & Sara Dudley	Circuits KS2: Sports Coach	Multi-sports EYFS: Sports Coach Science KS2: Gill Allen	Team games KS1: Sports Coach
Fri	Dance/ Cheerleading KS2: WSA Languages KS2: Emilie Woodroffe	Dance/ Cheerleading KS1: WSA	Dance/ Cheerleading KS2: WSA Languages KS1: Emilie Woodroffe	Dance/ Cheerleading KS1: WSA	Dance/ Cheerleading KS2: WSA	Dance/ Cheerleading KS1: WSA Languages KS2: Emilie Woodroffe

We also offer music tuition with peripatetic teachers in piano, guitar and strings. Separate information will be sent out direct from the teachers on their offer.



Breakfast Club

The school runs a very popular and successful breakfast club. It is organised by Mrs Foster and is available every day from 8.00am to 9am. At the moment the charge for this service is £3 per person per day, there are discounts for families.

After School Club

This is now a well established part of the school and has proven to be a great success. It takes place every day from 3.15pm to 5.50pm in the school building and is run by Mrs Foster and team. The present charge is £6.50 per day until 5pm, or £8.00 until 5.50pm. This needs to be paid in advance; discounts apply for families.

Cheques for both wrap around care clubs are to be paid in advance and made payable to Warrington Borough Council.

Residential Visits

Children from Years 2,4 & 6 are offered the opportunity to go on a residential visit. These take place every year. Our Year 2 children enjoy a one night residential to Delamere. Our Year 4 children are all given the opportunity to go away for two nights to Kingswood, Staffordshire and our Year 6 children attend Conwy for two nights. All of these trips require contributions from parents/ carers in order for them to go ahead. Pupils who receive additional funding will always be supported to enable them to attend.





Sex Education

The school has a programme of sex education that takes place in the context of human relationships. The school health advisor, Stephanie Reason, may be involved in such discussions and shows a video to the older children on puberty and menstruation. Parents are invited to view the video and discuss any issues with Mrs Reason prior to the discussions with the children to ensure that the content is suitable for their child.

Pastoral Care

“Good promotion of pupils’ spiritual, moral, social and cultural development enables them to thrive in a supportive learning community.”
Ofsted October 2014

The Class teacher is responsible to the Headteacher for the care of all children in his/her care. First Aid is carried out by qualified first-aiders. The school is in close contact with other agencies concerned for the welfare of its pupils.

Lunchtimes

We aim to ensure that lunchtimes are a pleasant experience for our pupils. A lot of our pupils have a school dinner every day and all children in KS1 are entitled to a free school meal. Our lunchtime system has increased the level of supervision for the children. There is a variety of equipment available for the children to use. We have year 5 play leaders who are trained to play with the KS1 children. We also have sports leaders within KS2 who hold tournaments for the rest of the school during lunchtimes.

Some children may prefer to bring a packed lunch. This should be contained in a lunch box, clearly labeled with his/her name. A drink should be included – but no glass bottles, fizzy drinks or hot drinks please.

Healthy snacks are also sold at break time for the children to purchase. In addition children in KS1 receive a free piece of fresh fruit or a vegetable every day in the afternoon break.



Discipline and Behaviour

“Pupils have positive attitudes, enjoy coming to school and have good relationships with each other and with adults. They feel safe in school.” Ofsted October 2014

The school expects and receives a high standard of self-discipline from the children. Good behaviour is praised and emphasised by all staff. If a child's behaviour is continually unacceptable the parents will be contacted and we would hope to involve them in any remedial steps.

A Home/School/Child agreement includes our school values and outlines the standard of behaviour expected in school.

These are:

- RESPECT: we listen to everyone equally
- COURAGE: we work hard and challenge ourselves
- FRIENDSHIP: we are kind and look after each other
- FORGIVENESS: we forgive each other and ourselves
- TRUTH: we are honest and tell the truth
- GENEROSITY: we look after our community and the wider world
- TRUST & HOPE: we put our trust and hope in Jesus and the example He has set

It is the responsibility of everyone involved with Winwick CE Primary School to ensure the safety and happiness of every member of the school. Therefore this school will not tolerate behaviour of any kind that makes another pupil feel uncomfortable.

All known instances of bullying will be investigated, and our principal aims will be to raise the victim's self esteem and confidence and to convince the bully that his/her behaviour is wrong and must not be repeated.



School Council

We try as often as possible to give our children a 'voice' in the school. It is very important that their thoughts and opinions are valued. The School Council are elected by their peers, every year, to represent the whole of the school. They meet once a fortnight with nominated members of staff to discuss general issues, concerns and current initiatives.

Representatives feedback information via whole school assemblies weekly. Each member of the School Council has a role to fulfill. The pupil's voice extends to all children completing pupil questionnaires yearly to inform the future planning and running of the school.



Medicines in school

Please do not send your child to school if he or she is unwell in the morning. However, if there is a significant improvement later in the morning please bring your child in. If your child becomes ill during the day we will try to contact you so that arrangements can be made for him or her to be collected. That is why it is so important that you let us know, if contact addresses and numbers have been changed. Medication cannot be administered by staff, however if your child requires medication within the school day, please arrange for an adult to come and administer it. More information about medicines in school is on our website.

First Aid

We are able to offer basic first aid in school from our team of trained first aiders for any accidents that may occur in school. Please make sure that we have your current **emergency contact** details just in case your child is unwell or has had an accident.

Headlice

Like in most schools, there can occasionally be an outbreak of head lice. Therefore it is very important that all parents check their child's hair regularly. If required the School Health Advisor will provide advice.



School Uniform

The governors, staff and parents believe that wearing a smart, practical uniform reinforces a correct attitude to school and learning. All parents are encouraged to send their children to school in uniform.

Royal blue sweatshirt or cardigan (Sweatshirts and cardigans featuring the school logo are available from our school provider)

White shirt or polo shirt.

Grey trousers or skirt.

A school tie is optional

*Suitable dark footwear (**not high heels or trainers**)*

Blue checked or striped dresses may be worn in warm weather.

A blue T-shirt and black shorts are required for PE, with Pumps/Trainers

No jewellery may be worn, apart from stud earrings in pierced ears.

No make-up or painted nails

Please put your child's name on EVERYTHING!

Uniform can be purchased through Touchline by visiting the website www.touchline-embroidery.co.uk or calling 01925 413777

PE and swimming

All children who are well enough to attend school will be expected to attend the pool and/or PE lessons unless they have a medical note to exempt them. If any child forgets their PE kit the school can provide spare kit. If this happens more than once then parents will be contacted. Swimming is offered to all children in Years 3-5.



The school day

Children are allowed into school at 8.45 am, in order that registers can be taken promptly at 9.00 am.

The official school day is as follows:

KS1 age group: 9.00am to 12 and 1pm to 3.15 pm.

(The Reception class finishes at 3.10 pm)

KS2 age group: 9.00 am to 12.40pm and 1.30 pm to 3.20 pm.

These are pupil working times. KS1 children have a morning break of 20 minutes and KS2 children of 15minutes. KS1 children have an afternoon break on each afternoon. There is a daily worship either as a whole school, key stage or class. Parents are expected to ensure that children arrive in school promptly. Registers close at 9.10am and children who enter school after this time will be marked as late.

Length of the School Day

Teaching time does not legally include registration or acts of collective worship (assemblies). Our teaching time is in line with government advice.

Key Stage 1 (KS1) 21.0 hours per week

Key Stage 2 (KS2) 23.5 hours per week



Parents and the wider community



The Community

Winwick CE Primary School seeks to make a positive contribution to the local and wider community. Children are encouraged to help those less fortunate than themselves by supporting charities, such as the Jeans for Genes, Marie Curie and the Foodbank. The school council choose the three main charities for the year in September and the whole school community are notified of these. We also support an international charity link as we feel have a Global responsibility.

Parents and Friends Association

The school has a very active PFA. All parents are automatically members and are encouraged to take an active role in its activities. A variety of events take place, including a Christmas Fair, discos and various events through the year. All profits are donated to the school and used to benefit the children. Money has been raised to improve the outdoor facilities for the children so that their playtime experiences can be made even better. More recently funds have been provided to improve the reading books within school and subsidise school visits.

The school hopes that parents will become actively involved in their child's education and will welcome any offers of practical assistance from parents. A comprehensive annual report on every child's progress is provided for parents towards the end of the school year.

Arrangements are made for two parents' evenings each year so that their child's progress may be discussed. Parents are always welcome to come in on an individual basis and discuss their child's progress at a mutually agreed time. Weekly newsletters are emailed out informing parents of the school's activities.

Transfer to High Schools

The majority of our pupils transfer to Hope Academy or Culheth at the end of year 6, although links with other local high schools mean wherever your child goes the transition is thorough. This is a very important time for the children and is one that we take very seriously.



School Security

We ask that all visitors, including parents if they need to come into school, come in via the main entrance. All other entrances and exits are to be used by the children and staff **only**. All visitors must sign in and wear a school badge. There are important reasons to insist on this. Firstly, so that we know who is in the building and to help ensure that the children, staff and property of the school are safe. Secondly for the safety of those people who visit, because if ever the fire alarm was activated we need to ensure that those people are accounted for. This may mean that informal communication with staff will need to take place with the staff at the beginning of the school day on the door or at the end of the school day on the playground when all class teachers will be available. More formal appointments can be made at the school office.

Homework

Appropriate learning activities are given by teachers to support learning. We follow the government guidelines in relation to the amount of homework set for each year group. In Key Stage 1&2 children are provided with diaries so that parents are aware of the homework set. As well as supporting the curriculum, homework is set so that the children can become more independent and develop their organisational skills. Regular reading at home plays an important part in maintaining very good standards in this vital area. We set a minimum level of homework, but provide website addresses if parents and pupils wish to do extra homework.

Policy for Charging for Activities

All teachers plan a programme of out of school visits to support learning in school. The school requests that parents make a voluntary contribution for educational visits arranged during the school day.

After school activities have a nominal charge, except for clubs organised by private providers when a full charge will be made. Our policy for charging is also on our school website.

Complaints Procedure

If any parent is concerned about any aspect of school life then, in the first instance, they should meet with the Class teacher and/or Head teacher. Most problems and complaints can be dealt with at this informal stage. If the matter needs to be taken further, governors are the next in line followed by the Local Education Authority. Our complaints policy is available in the school website.



Attendance

We encourage parents to take their holidays outside term time so that children are in school and following the National Curriculum. **If a child is absent the school requires a clear explanation. All absences are unauthorised unless for a medical reason. Parents must contact the school on the day of their child's absence between 8.30am and 8.45am. We would like to thank parents for their co-operation. If a child's attendance rate begins to dip, we will inform parents and invite them into school for a formal meeting prior to involving the local authority.**

Admission

Arrangements for admission to Winwick are made through Warrington Borough Council on behalf of the Governing Body and are conducted within the terms of the Admission Policy as set by Governors of the school.

Children whose date of birth falls between 1st September and 31st August can be admitted to school on the first day of the Autumn Term prior to their 5th birthday.

The admission policy is reviewed annually by full governors and is on our school website. This outlines the Church of England criteria and the previous year admissions on each criteria point.

AMENDMENTS TO PARTICULARS OF INFORMATION

Every effort has been made to ensure the accuracy of the information in this prospectus. However changes may be necessary from time to time, sometimes due to factors beyond our control, including the implementation of recent legislation.

Sue Dymond (September 2017)



APPENDIX 1

Information for new parents

Reading Records

Reading Record and Reading diaries must be in school every day. We encourage children to read alongside their parents every night and have their record signed. Books are changed at least weekly and in Year 2 upwards, children are independent in doing this themselves. To encourage reading we offer incentives to the class with the highest weekly % for reading at home.

Money

It is important that all money brought into school is in a sealed, named envelope stating the child's name, year group and what the money is for. Dinner money should be handed in weekly on a Monday.

Dinners: £2.30 per day

Snack can also be purchased weekly on a Monday at 50p per day. This is for brown toast and a drink (milk or juice).

If paying for dinners, or snack by cheque they need to be made payable to:

Warrington Borough Council

All other cheques for clubs, trips or residential should be made payable to:

Winwick CE Primary School

Events in the year

We have various non uniform days, trips out, charity events throughout the year. All of these are advertised well in advance via the school newsletter and separate information letters sent out to the class. If you are ever unsure, please visit the school website, ask the class teacher or pop into the school office.



APPENDIX 2

Term Dates for 2017/2018

AUTUMN TERM 2017

OPEN	CLOSE	OPEN	CLOSE
6 th September	20 th October	30 th October	22 nd December

SPRING TERM 2018

OPEN	CLOSE	OPEN	CLOSE
4 th January	16 th February	26 th February	29 th March

SUMMER TERM 2018

OPEN	CLOSE	OPEN	CLOSE
17 th April	25 th May	11 th June	25 th July



Term Dates for 2018/ 2019

AUTUMN TERM 2018

OPEN	CLOSE	OPEN	CLOSE
5th September 2018	19th October 2018	29th October 2018	21st December 2018

SPRING TERM 2019

OPEN	CLOSE	OPEN	CLOSE
7th January 2019	15th February 2019	25th February 2019	5th April 2019

SUMMER TERM 2019

OPEN	CLOSE	OPEN	CLOSE
23rd April 2019	24th May 2019	10th June 2019	25th July 2019