

# MINUTES

**WINWICK CE PRIMARY SCHOOL**  
**Meeting of the Full Governing Body – autumn 2022**  
**Tuesday 15 November 2022, 5.00pm**  
**Venue: Hybrid**

**PRESENT IN PERSON:**

Miss G Allen  
Mr C Browning  
Mrs R Buchanan  
Mrs S Dymond (Headteacher)  
Mrs C Jenkinson  
Mr C Mumford (Vice Chair)  
Mrs J Neal (Chair)  
Mr D Rees  
Mrs L Smith

**PRESENT IN VIRTUALLY:**

Mr A Baker

**IN ATTENDANCE:**

Mrs L Duckett (Observer)  
Miss L Hill (LA Clerk)

## Part One: Non-Confidential Business

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The meeting began at 5.10pm

**1) Welcome and opening prayer**

The chair welcomed everyone to the meeting and led the opening prayer.

**2) Absence and apologies**

Apologies were received from Mr N Henaghen, Mrs A Lacey and Mrs B Leek.

**AGREED: The full governing body consented to the absence of those listed above**

**3) Election of Chair and Vice Chair**

Self-nominations for both roles were requested prior to the meeting.

### **Election of Chair**

Mrs J Neal self-nominated prior to the meeting and left the room while a vote took place.

**AGREED: Mrs J Neal was elected chair for the term of one year**

### **Election of Vice Chair**

Mr C Mumford self-nominated prior to the meeting and left the room while a vote took place.

**AGREED: Mr C Mumford was elected vice chair for the term of one year**

#### **4) Declaration of personal interests for any item on this agenda**

No interests were declared for any item on the agenda.

#### **Completion of the annual pecuniary interest forms**

**ACTION: Headteacher to arrange for the governors to complete the annual pecuniary interest forms electronically.**

#### **5) Chair's Emergency Decisions**

There were no chair's emergency decisions to report.

#### **6) Governing Body Membership**

There are two foundation governor vacancies on the governing body at this time.

Mrs B Leek's term of office as foundation governor comes to an end on 31 January 2023.

Mrs A Lacey's term of office as foundation governor comes to an end on 1 February 2023.

**ACTION: Chair to contact both Mrs B Leek and Mrs A Lacey as to their intentions.**

**ACTION: Headteacher to contact other Church of England schools regarding any interest in being a foundation governor at Winwick CE Primary School.**

**A governor asked** whether it is worth asking at church again as the church is clustered with two other churches. Mrs L Duckett said that she would also raise awareness of Foundation vacancies in Croft and Culcheth Church

cluster. **ACTION: Chair/Mrs L Duckett to contact the churches regarding these positions.**

## 7) Committee/Panel Membership and Specific Governor Roles

### a. Structure

#### **Personal Development, Behaviour and Welfare**

- Mr C Browning
- Mrs R Buchanan
- Miss G Allen
- Mrs C Jenkinson (Chair)
- Mrs J Neal
- Mrs A Lacey
- Mrs S Dymond (Headteacher)
- Mrs L Duckett (Observer)
- Mr N Henaghen (Observer)

#### **Quality of Education**

- Mrs G Allen
- Mr C Browning
- Mrs S Dymond (Headteacher)
- Mrs C Jenkinson
- Mrs A Lacey (Vice Chair)
- Mrs B Leek
- Mr C Mumford (Chair)
- Mrs J Neal
- Mr D Rees
- Ms L Duckett (Observer)
- Mr N Henaghen (Observer)

#### **Leadership and Management**

- Mr A Baker
- Mr C Browning (Chair)
- Mrs S Dymond (Headteacher)
- Mrs B Leek
- Mr C Mumford
- Mrs J Neal
- Mr D Rees
- Mrs L Smith (Vice Chair)
- Mrs L Duckett (Observer)
- Mr N Henaghen (Observer)

**A governor asked** whether Mrs C Jenkinson and Miss G Allen are happy to be on all three committees. A discussion took place on this and it was **agreed** to remove both Mrs C Jenkinson and Miss G Allen off the Leadership and Management committee.

**A governor** noted that Mr C Browning as also being on all three committees and **asked** if he was happy to continue with this. Mr C Browning confirmed that he is.

**A governor asked** whether the PDBW committee time could be changed to allow governors more opportunity to attend. A discussion took place on this and it was confirmed that this particular committee is held earlier than all of the others is due to the children attending to present to governors.

#### **b. Terms of Reference**

The terms of reference for the PDBW, Quality of Education and Leadership and Management committees were circulated prior to the meeting. These have been discussed at individual committee level and were **agreed** by the governors present.

#### **c. Link Governor Roles**

Behaviour and Safety	Mrs J Neal
English	Mr C Mumford
EYFS	Mrs A Lacey
Finance	Mrs L Smith
Health and Safety	Mr A Baker
Information Technology	Mr C Browning
Maths	Mr D Rees
PE	Mrs A Lacey
PSHE	Mrs J Neal
Pupil Premium	Mrs C Jenkinson
Religious Education	SIAMS Team
Safeguarding	Mrs J Neal
Science	Mrs R Buchanan
SEND	Mr C Mumford

The proposed link governor roles above were **agreed** by the governors present.

SIAMS team – includes: Mrs C Jenkinson, Mr C Mumford, Mr A Baker and Mrs J Neal.

### **8) Review and Agree the Code of Conduct**

The school's proposed governors' code of conduct was circulated prior to the meeting.

The governors present were happy to **agree** the proposed governor's code of conduct.

A governor noted that there should be a minor change to item 2; demonstrate commitment and that this should include to attend all appropriate meetings.

**ACTION: Chair to sign the governor's code of conduct on behalf of the governing body.**

## 9) Previous full governing body minutes, matters arising and action log

To confirm the minutes from the meeting held on 14 July 2022.

**AGREED: The minutes from the previous meeting held on 14 July 2022 were confirmed as a correct record**

### Action Log

- 5. The chair confirmed the reappointment of Mr C Mumford to the clerk. **Action Complete.**
- 6.1 Mrs L Smith sent the chair her pen portrait and photo for the governors section of the school website. **ACTION: Chair to update the governors' area of the school website.**
- 6.2 The headteacher advised that feedback was sent regarding the attendance letter to parents in the summer term. There is reference to covid, which is no longer applicable and will be going back to Mr C Browning and Mrs J Neal this week to review. **Action Closed.**
- 6.3 Mrs C Jenkinson arranged for PREVENT training to be delivered for governors. **Action Complete.**
- 6.4 PREVENT Training for governors was completed. **Action Complete.**
- 9. The clerk added Phonics and Reading to the Quality of Education committee agenda. **Action Complete.**
- 10. The clerk added Behaviour and Safeguarding reports to the agenda for the PDBW committee. **Action Complete.**
- 11c. The chair signed the governors code of conduct for the last academic year on behalf of the governing body. **Action Complete.**
- 13a. The committee chairs updated their sections of the School Development Plan (SDP). **Action Complete.**
- 13b. The headteacher advised that she has not changed the wording to 'aspire' as this would mean changing the school's mission statement and all branding. The governors present **agreed** to keep the wording as it is currently. **Action Closed.**
- 13bi.1 Mrs C Jenkinson circulated dates for a joint PREVENT and Ofsted preparation session. **Action Complete.**
- 13bi.2 The headteacher circulated the list of documents that governors need. **Action Complete.**
- 13bi.3 The chair set up a governors WhatsApp group for emergencies. **Action Complete.** The chair advised that she is missing Mr C Mumford, Miss G Allen and Mr N Henaghen from this. **A governor asked** whether it would be useful to have this be used for non-emergency as well. The governors present **agreed** to have one group set up.
- 13bii.1 The clerk added election of committee chair to the agenda for the Leadership and Management committee. **Action Complete.**
- 13bii.2 The clerk added election of committee chair to the agenda for the PDBW committee. **Action Complete.** Mrs C Jenkinson was elected as the PDBW committee chair and Mrs R Buchanan was elected as the vice chair. This was **agreed** by the governors present.
- 13bii.3 The clerk added election of committee chair to the agenda for the Quality of Education committee. **Action Complete.**

15. The headteacher uploaded the HR policies to the policies folder on the google drive. **Action Complete.**

## 10) Previous Committee Minutes

- |  |                   |
|--|-------------------|
| a. Personal Development, Behaviour and Welfare | 20 September 2022 |
| b. Quality of Education                        | 29 September 2022 |

**AGREED: All of the committee minutes listed above were received and the recommendations approved**

- |                              |                 |
|------------------------------|-----------------|
| c. Leadership and Management | 19 October 2022 |
|------------------------------|-----------------|

**ACTION: Clerk to add Leadership and Management minutes for ratification for to the next FGB agenda.**

## 11) Headteacher's Report

The headteacher's report was circulated prior to the meeting.

The headteacher highlighted the following points from her report:

- Attendance (without holidays) is 97.2%
- Parents continue to take children out of school for holidays. **A governor asked** whether this is the same families. No.

**A governor asked** what AEA refers to. The headteacher confirmed these as other reasons for an absence which is authorised e.g. Speech and Language sessions, paediatrician etc.

- Unauthorised absence sits at 1%, which is children that have gone away or parents having not informed school of the absence.

**A governor asked** whether Warrington is the only local authority that does not fine. The headteacher reported that the local authority are of the stance that fining parents does not make a difference in terms of taking their children out of school for holidays.

- Schools are not required to log absence for covid, but school will continue to do this for internal data.
- There is a high rate of chicken pox, scarlet fever and flu in school at the moment, where pupils are hitting persistent absenteeism due to being poorly. A governor asked whether this figure will improve as the year continues. The headteacher confirmed that it will as any absence is a bigger percentage in the autumn term.

**A governor asked** whether there is anything from the local authority as to why they will not fine families. Yes. The headteacher explained that as the absence is related to holidays and is after the event, that it is unlikely to make a difference for future absence. However, the local authority will take parents to tribunal. **A governor asked** whether the

local authority have got evidence of this. The headteacher confirmed that they have and that a programme of work has been completed on this. **A governor asked** whether it is only the local authority that can fine. The headteacher confirmed that it is, unless you are in an academy.

- The headteacher confirmed that there is one child who is classed as a persistent absence and is also being supported via Early Help.
- Overall Effectiveness- Data Pack and SEF. The headteacher advised that the SLT need to meet as a team to discuss this area.
- Quality of Education: SIAMS day. **A governor asked** whether governors are expected to attend in the day time. The headteacher advised that she has pencilled governors to attend on 1 December 2022, 9.40-10.30am. **ACTION: All governors to confirm their attendance at this.**

The headteacher reported that there is a new SIAMS schedule for next year, so governors need to be mindful of the changes and there will be governor training in the evening (5pm). **A governor asked** whether this is in person. Yes.

**A governor asked** whether the school want staff involved. Yes.

- Behaviour & Personal Development- information has been included to the end of term of what is happening in school so governors can see the full term picture.
- Leadership and Management- Ofsted. A governor asked whether the headteacher is doing more than 6 days over the year for Ofsted. The headteacher advised that she has opened her calendar for the spring term that has been blocked out and that it her intention to do the minimum amount of days.

Mrs L Duckett advised that she has started working with Mersey Borough, where she has been given the opportunity to work alongside them throughout the year observing students and is working as a Quality Assurance tutor. Mrs L Duckett confirmed that she now does this with other schools and has a trainee at Carhill and this work generates some income for the school.

Mrs L Duckett advised that the Warrington evidence leads project with Aspire Academy has restarted following covid and links to EEF. The group looked at reading initially and now focussing on Literacy. The group have been paired up with schools and the group will be branching this initiative out to other staff to open this up even further.

The headteacher confirmed that Santa's sleigh has been arranged to visit the school on Friday 16 December 2022.

## **12) Whole School Data Update (2021/2022 academic year)**

The final data overview for 2021-2022 was circulated prior to the meeting.

This was discussed within the summer term meeting and the maths data has now been added in.

The headteacher confirmed that the lost papers for the key stage 2 Maths had been found and that 86% of the cohort achieved ARE and 38% achieved greater depth, which increased the overall RWM combined figures initially shared. This was confirmed as being above national and the local authority. The headteacher reported that this particular cohort engaged well during lockdown, which was seen in the data, which is a strong set of data.

**A governor asked** what their explanation for the loss of the papers was. The headteacher reported that there was no explanation and that the school were told that the data would go down as 'not achieved'. The headteacher advised that she checked the website later the same day, where the results had been posted. The local authority wrote a letter of complaint and no response has been received from them.

The governors present congratulated the children and school on their key stage 2 results.

**A governor asked** what the national average was. The headteacher reported that there had been a drop nationally, particularly in writing.

**A governor** noted that there had been a significant lift in Maths for this cohort and **asked** whether anything was done differently. The headteacher advised that Century was introduced and that this particular cohort were not always the strongest and needed lots of target groups to increase maths. As the school were moderated in the summer term, writing and reading was known to be ok. **A governor asked** whether this will be similar for the class coming up. No, lots of work needs to be done with this cohort as they did not engage in lockdown. **A governor asked** whether this is the current year 6. It was confirmed that it is and that there is a lot of need external to school. A discussion took place on this. A decision was made to move the class teacher up with their class for consistency for the children. Last year, the school offered early booster sessions before the school day, which was well attended. This will be opened again from the spring term and that it is expected that there will be some children whose parent will not send their children in to attend these sessions.

**A governor asked** whether there is anything to compare to other years at other schools. No.

### **13) School Development Plan (SDP)**

The School Development Plan (SDP) was circulated prior to the meeting.

The headteacher confirmed that each committee have discussed their sections and that she will update the plan at the end of the term.



#### 14) Staff Wellbeing

Mrs R Buchanan stated that an outline of a wellbeing survey was presented at the Leadership and Management committee and that since then the PDBW committee have got to get together to take this forward with use of The Key. The committee discussed the objectives of the survey via HR expertise and using this as a tool for assessing all staff wellbeing from a governor's point of view. It was **agreed** to open the survey up to all staff, so that this can include the SLT and it was felt to be an important step.

Mrs R Buchanan advised that there will be one survey completed in this academic year, which will plan future surveys going forward and that the PDBW committee can work with the base data and move this forward. The committee will look at the question set to ensure that these stay within the wellbeing section and doesn't go into operational matters.

The survey will be shared at the staff meeting on 16 January 2023, at which meeting Mrs R Buchanan and Mrs J Neal will be talking at. The committee are hopeful to get the results by the end of January 2023 and present the results at the Leadership and Management and FGB meetings and then feedback to staff.

The headteacher will continue to do staff operational surveys and that the purpose of the governor's survey is to check wellbeing of all staff. It is felt that this was the right way forward. **A governor asked** whether this is something that has not been done before. Mrs R Buchanan advised that this has not been done before and allows for a broader picture from a strategic point of view. The objectives of this survey are clear.

The survey is designed to test the impact of the initiatives of the last 2-3 years and will be an anonymous online survey, using Survey Monkey.

**A governor asked** whether the relationships between staff and the governing body could be explored within an operational survey. Yes. **ACTION: Headteacher to add Staff/Governing Body relationships to a future operational staff survey.**

**A governor asked** that when this is fed back to staff, what effect would this have on the function of the school. Mrs R Buchanan advised that it has been made very clear on the disclaimer that changes cannot be made operationally, but is to look at wellbeing strategically.

#### 15) Special Educational Needs and Disabilities (SEND)

The SEND visit report was circulated prior to the meeting.

Mr C Mumford advised that he put the SEND report together just before the SEND review and noted that he was very impressed with the introduction of the BSquared program. The progress and steps taken to show the children and parents of their progress into measurable points. Shows the progress made, no matter how small their progress is and support them appropriately.

The SEND review was completed by the Deputy Headteacher at Green Lane Special School and is awaiting the report back from this. **ACTION: Clerk to add the SEND external Review to the Quality of Education committee meeting agenda.**

It was reported that the person doing the review was very impressed with the schools communication with parents, staff, governors and SENDCO. They also stated that the school's SENDCO should be reviewing other schools and not be on the programme to be reviewed.

**A governor asked** when this review took place. Two weeks ago.

It was noted that the person doing the review was very impressed with the school's inclusivity of worship.

The governors present congratulated the SENDCO and team for such a positive review.

**A governor asked** whether Mr C Mumford was going to meet the children at his next visit into school. Mr C Mumford advised that he has expressed that he would like to meet with the children and that this will be done in the spring term. The chair advised that in the spring term she would like to link in the Behaviour and SEND visits. **ACTION: Chair to liaise with school and Mr C Mumford to arrange this.**

## **16) Non-Confidential Safeguarding**

### **a. Ensure appropriate policies and procedures are in place**

The headteacher confirmed that all policies and procedures are uploaded to the specific safeguarding folder on the google drive.

### **b. Receive an annual report from the safeguarding governor**

There are termly safeguarding visits completed and the reports are uploaded to the google drive.

Mrs J Neal confirmed that she did a safeguarding visit on 20 October 2022 and that the report is on the google drive.

Mrs J Neal noted that the biggest change has been the introduction of the School Business Manager and the management of the Single Central Record (SCR). The chair confirmed that she has gone through this twice with the School Business Manager and that it was a very positive visit.

### **c. Ensure appropriate online filters are in place**

A review of online safety was conducted by Mr C Browning and the report from this was circulated prior to the meeting.

**d. Ensure appropriate training has taken place**

All appropriate governor training has been completed.

**17) Policies**

**a. Child Missing in Education Policy**

The Child Missing in Education Policy was circulated prior to the meeting.

The headteacher advised that this was reviewed and shared with governors in July 2022 in readiness for September 2022.

The Child Missing in Education Policy was **accepted** by the governors present.

**b. Safeguarding Policy**

The Safeguarding Policy was circulated prior to the meeting.

The Safeguarding Policy was **accepted** by the governors present.

**c. Whistleblowing Policy**

The Whistleblowing Policy was circulated prior to the meeting.

The Whistleblowing Policy was **accepted** by the governors present.

**d. Pay Policy**

The Pay Policy was circulated prior to the meeting.

The chair advised that there has been one change from last year's policy around temporary payments for the SLT and that this was put in by the governing body in the past. This is something that the full governing body have to discuss and approve.

The Pay Policy was **accepted** by the governors present.

**e. Guidance for Learning Outside the Classroom**

The guidance for learning outside the classroom was circulated prior to the meeting.

The headteacher advised that this is a local authority policy and should be read alongside the school's own policy.

The SLT want to do training with staff, particularly for residential visits and the risks associated with this.

Mrs L Duckett advised that there is a list provided by the local authority of any places that have been blacklisted for visits and the need to emphasise the importance of understanding the reasons for this.

The Guidance for Learning Outside the Classroom was **accepted** by the governors present.

#### **f. SEND Policy**

The SEND Policy was circulated prior to the meeting.

The SEND Policy was discussed and agreed at the Quality of Education committee meeting.

The SEND Policy was **accepted** by the governors present.

### **18) Governors' Forum**

The clerk confirmed that the next governor's forum meeting will be held on Monday 28 November 2022.

Mrs J Neal was confirmed as the governing body's governor's forum representative.

### **19) Governor Training**

The local authority governing training for 2022-2023 was circulated with this agenda.

The headteacher suggested that it would be appropriate for the following governors to attend training:

24 January 2023	SEND Training	Mr C Browning + 1
7 February 2023	Handling Complaints	Mrs R Buchanan
15 March 2023	Emotionally Healthy School	Mrs C Jenkinson
17 May 2023	Governors role in Health & Safety	Mr A Baker

**A governor asked** whether the governor skills audit report had been completed. Yes.

The headteacher suggested that if there are any governors that are less confident in the curriculum, then they can go to the understanding the curriculum training on 14 March 2023.

### **20) Local Authority Governor Briefing**

The local authority briefing paper for the autumn term was circulated prior to the meeting.

The local authority governor briefing was noted by the governors present.

**The headteacher asked** that when Mr C Browning meets with Mr N Henaghen regarding online safety, to ask the questions on page 3 of the briefing and add this to the note of visit. **ACTION: Mrs C Browning to add the questions around online safety to his visit with Mr N Henaghen in the spring term.**

## **21) Local Authority Papers**

### **a. Suspension and Permanent Exclusion**

This paper was discussed within the PDBW committee and was noted by the governors present.

The headteacher advised that this is due for renewal in the spring term and will be included within the safeguarding visit report.

### **b. Behaviour in Schools**

This paper was discussed within the PDBW committee and was noted by the governors present.

### **c. Primary Assessment Update**

This paper was discussed within the Quality of Education committee and was noted by the governors present.

The headteacher confirmed that she has attended IDSR training with Ofsted. **A governor asked** what IDSR is. The headteacher advised that this is the school's progress measures (dashboard). **ACTION: Clerk to add Primary Assessment Update to the spring term Quality of Education committee agenda.**

## **22) Any Other Business**

English lead subject report. **ACTION: Clerk to add the English subject report to the agenda for the next Quality of Education committee.**

### **a. MAT Visit**

*Mrs C Jenkinson stepped out of the meeting at 6.48pm*

The headteacher advised that she and Mrs L Smith had attended a roadshow with a number of multi academy trusts where they talked about vision, ethos etc and the headteacher gave her overview of this.

*Mrs C Jenkinson re-joined the meeting at 6.50pm*

The headteacher advised that she has booked appointments to see The Wings Trust, where she would like to have a learning walk in all of the schools in the trust and then have a finance meeting. **A governor asked** whether this

is the Wings Trust. The headteacher advised that this is the Learning Together Trust.

A discussion took place on the variety of schools and diversity within the multi-academy trusts. The headteacher advised that she has uploaded links to all seven trusts so governors can look at the information.

A discussion took place on the opportunity of being part of a small MAT, where the school could help to shape the MAT and the potential to share expertise.

**A governor asked** when a decision needs to be made by. The headteacher advised that the form for indications are due in by the end of November 2022 and that a group of headteacher's are getting together to look at the options.

The headteacher stated that if there are no MAT's that have a suitable lead, vision, ethos and cultural vision then governors would take this to the diocese to challenge this. A governor stated that this is not a priority or focus for the school at this time, due to Ofsted and SIAMS inspections due in the next two years.

A governor raised their concerns on the fact that community schools are unable to join the Church of England trusts. A discussion took place on this.

The governors present **agreed** to wait at this stage before moving the Acadamisation agenda forward.

## **b. Bid Update**

The chair advised that the bid will be updated and that she has gone back to relook at the bid from last year. Arcadis did a project of work and as a result, the cost for this is higher than previously anticipated. **A governor asked** governors to consider whether we are likely to get more land in the next two years or do we go for a smaller project e.g. reception area. **A governor asked** who the school are bidding for the funding from. The diocese for internal and external development work. **A governor asked** whether the land discussions are with the diocese. This was confirmed as discussions with the parish council. **A governor asked** when the bid need to be submitted for consideration. This was confirmed as the end of November. **A governor asked** what the overall value of the governor's contribution would be. It was confirmed that the governor's contribution would be approximately £15,000 (10%).

**A governor asked** whether Mr A Baker would be able to check with Glen as to whether the school could put a bid in at £80,000 and re-scoping the project. Yes. **ACTION: Mr A Baker to liaise with Glen regarding the re-scoping of the project and whether this is allowed.** **A governor asked** whether the funds would go up as a percentage. No. Latest update from the parish to be included in the email. **ACTION: Chair to send this information to Mr A Baker.** A discussion took place on this giving insight into the bigger project and where the school want to develop further down the line e.g. nursery.

### c. Tree Planting

The chair confirmed that the parish are happy for a tree to be planted in the church garden for the Queen's Jubilee and the schools' 150<sup>th</sup> anniversary. Sue Gordon and the Eco team will steer this project and will be sponsored by the governing body. **ACTION: To have an opening ceremony on the Queen's birthday in April 2023.**

### 23) Future Meeting Dates

Spring 2023                      Tuesday 21 March 2023, 5.00pm  
Summer 2023                    Thursday 13 July 2023, 5.00pm

**Part one of the meeting closed at 7.12pm**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Chair

### Part One Challenges from Governors:

Agenda Item No.	Agenda Item	Challenge
6	Governing Body Membership	<b>A governor asked</b> whether it is worth asking at church again as the church is clustered with two other churches. Mrs L Duckett said that she would also raise awareness of Foundation vacancies in Croft and Culcheth Church cluster.
7a	Committee Structure	<b>A governor asked</b> whether Mrs C Jenkinson and Miss G Allen are happy to be on all three committees. A discussion took place on this and it was <b>agreed</b> to remove both Mrs C Jenkinson and Miss G Allen off the Leadership and Management committee.
7a	Committee Structure	<b>A governor</b> noted that Mr C Browning as also being on all three committees and <b>asked</b> if he was happy to continue with this. Mr C Browning confirmed that he is.
7a	Committee Structure	<b>A governor asked</b> whether the PDBW committee time could be changed to allow governors more opportunity to attend. A discussion took place on this and it was confirmed that this particular committee is held earlier than all of the others is due to the children attending to present to governors.
9	Previous Action Log	<b>A governor asked</b> whether it would be useful to have this be used for non-emergency as well. The governors present <b>agreed</b> to have one group set up.
11	Headteacher's Report	<b>A governor asked</b> whether this is the same families. No.
11	Headteacher's Report	<b>A governor asked</b> what AEA refers to. The headteacher confirmed these as other reasons for an absence which is authorised e.g. Speech and Language sessions, paediatrician etc.

11	Headteacher's Report	<b>A governor asked</b> whether Warrington is the only local authority that does not fine. The headteacher reported that the local authority are of the stance that fining parents does not make a difference in terms of taking their children out of school for holidays.
11	Headteacher's Report	<b>A governor asked</b> whether there is anything from the local authority as to why they will not fine families. Yes.
11	Headteacher's Report	<b>A governor asked</b> whether the local authority have got evidence of this. The headteacher confirmed that they have and that a programme of work has been completed on this.
11	Headteacher's Report	<b>A governor asked</b> whether it is only the local authority that can fine. The headteacher confirmed that it is, unless you are in an academy.
11	Headteacher's Report	<b>A governor asked</b> whether governors are expected to attend in the day time. The headteacher advised that she has pencilled governors to attend on 1 December 2022, 9.40-10.30am.
11	Headteacher's Report	<b>A governor asked</b> whether this is in person. Yes.
12	Whole School Data Update	<b>A governor asked</b> what their explanation for the loss of the papers was. The headteacher reported that there was no explanation and that the school were told that the data would go down as 'not achieved'.
12	Whole School Data Update	<b>A governor asked</b> what the national average was. The headteacher reported that there had been a drop nationally, particularly in writing.
12	Whole School Data Update	<b>A governor</b> noted that there had been a significant lift in Maths for this cohort and <b>asked</b> whether anything was done differently. The headteacher advised that Century was introduced and that this particular cohort were not always the strongest and needed lots of target groups to increase maths.
12	Whole School Data Update	<b>A governor asked</b> whether this will be similar for the class coming up. No, lots of work needs to be done with this cohort as they did not engage in lockdown.
12	Whole School Data Update	<b>A governor asked</b> whether this is the current year 6. It was confirmed that it is and that there is a lot of need external to school.
12	Whole School Data Update	<b>A governor asked</b> whether there is anything to compare to other years at other schools. No.
14	Staff Wellbeing	<b>A governor asked</b> whether this is something that has not been done before. Mrs R Buchanan advised that this has not been done before and allows for a broader picture from a strategic point of view. The objectives of this survey are clear.
14	Staff Wellbeing	<b>A governor asked</b> whether the relationships between staff and the governing body could be explored within an operational survey. Yes.
14	Staff Wellbeing	<b>A governor asked</b> that when this is fed back to staff, what effect would this have on the function of the school. Mrs R Buchanan advised that it has been made very clear on the



		disclaimer that changes cannot be made operationally, but is to look at wellbeing strategically.
15	SEND	<b>A governor asked</b> when this review took place. Two weeks ago.
15	SEND	<b>A governor asked</b> whether Mr C Mumford was going to meet the children at his next visit into school. Mr C Mumford advised that he has expressed that he would like to meet with the children and that this will be done in the spring term.
19	Governor Training	<b>A governor asked</b> whether the governor skills audit report had been completed. Yes.
21c	Primary Assessment Update	<b>A governor asked</b> what IDSR is. The headteacher advised that this is the school's progress measures (dashboard).
22a	Any Other Business: MAT	<b>A governor asked</b> whether this is the Wings Trust. The headteacher advised that this is the Learning Together Trust.
22a	Any Other Business: MAT	<b>A governor asked</b> when a decision needs to be made by. The headteacher advised that the form for indications are due in by the end of November 2022 and that a group of headteacher's are getting together to look at the options
22b	Any Other Business: Bid Update	<b>A governor asked</b> governors to consider whether we are likely to get more land in the next two years or do we go for a smaller project e.g. reception area.
22b	Any Other Business: Bid Update	<b>A governor asked</b> who the school are bidding for the funding from. The diocese for internal and external development work.
22b	Any Other Business: Bid Update	<b>A governor asked</b> whether the land discussions are with the diocese. This was confirmed as discussions with the parish council.
22b	Any Other Business: Bid Update	<b>A governor asked</b> when the bid need to be submitted for consideration. This was confirmed as the end of November.
22b	Any Other Business: Bid Update	<b>A governor asked</b> what the overall value of the governor's contribution would be. It was confirmed that the governor's contribution would be approximately £15,000 (10%).
22b	Any Other Business: Bid Update	<b>A governor asked</b> whether Mr A Baker would be able to check with Glen as to whether the school could put a bid in at £80,000 and re-scoping the project. Yes.
22b	Any Other Business: Bid Update	<b>A governor asked</b> whether the funds would go up as a percentage. No.