

Admissions Committee Meeting – 28th February 2pm	
Attendance: Bridget Leek (Committee Chair), Sue Dymond (HT), Caroline Jenkinson, Jackie Neal, Laura Duckett (observer)	
Agenda Item	Minutes
Ratification of Terms of Reference	All agreed.
Agreement of Policy for 2024-2025 Supplementary Form	All agreed. SDy to amend the website with new documentation and make sure all old ones are removed. Also ensure that the Supplementary form is uploaded as a PDF so that no prospective parent can print and amend.
Ranking of admissions 2023-24 based on Criteria	The lists from Warrington and St Helens had been pre-populated with the school business manager annotating against the admissions criteria pre-meeting. The Chair of the committee went through each child one by one and the committee agreed, or amended, the criteria judgements based on the evidence provided. There were three amendments made based on the new supplementary form not being used and no evidence of attendance at least on 8 or more occasions. See below for the final numbers.
AOB – bank mandates	Governors agreed to the update of the Governors Bank account signatories on the bank mandate. All agreed to the following two people to be added to the governors account as signatories: Mrs Lyn Smith and Mrs Laura Duckett The group also agreed to the removal of the following names from the bank mandate: June Steventon and Catharine Kilgallon.
Overall numbers for September 2023	Order of Priority for Admissions <ol style="list-style-type: none"> 1. Looked after children, previously looked after children and internationally adopted looked after and previously looked after children : 1 pupils 2. Medical/Social need: 0 pupils 3. Children whose parents attend worship at St. Oswald's Church Winwick on a regular basis: 3 pupils 4. Children who have a sibling who will be still attending the school at the time of admission (this includes full, half or step brothers or sisters and foster brothers and sisters who are living in the same address as part of the same family unit): 7 pupils 5. Attendance at public worship in any Christian Church or church of another faith: 1 pupil 6. Any other child who does not appear in any of the above categories: 16 pupils <p>Warrington LA – 28 pupils Wigan LA – 0 pupils St Helens LA – 16 pupils Total applications received – 44 pupils</p>

	<p>From the information received the following numbers under the 1st place/ 2nd place info is as follows:</p> <p>1st place – 21 pupils</p> <p>2nd place - 14 pupils</p> <p>3rd place - 9 pupils.</p>
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